

2018

ANNUAL REPORT + 2019 FORECAST



Heath Talhelm, Council President and Walter Bietsch, Mayor

THE ONLY TOWN
IN PENNSYLVANIA
WITH MOST SERVICES
& UTILITIES:

Electric Distribution • Electric Generation
Water • Sewer • Trash • Storm Sewer
Natural Gas • Police • Emergency Services
Public Works • Recreation • Land Use
Community Development



COUNCIL PRESIDENT

HEATH TALHELM, FIFTH WARD

Message from the Council President

Now in my second year as President of Chambersburg Borough Council, I am proud to report that 2018 was a positive year for our community in many ways. I am also optimistic about 2019 and the years ahead; because, of public and private investments that are continuing to make Chambersburg a great place to live and work. Look at what's happening in Chambersburg's downtown and north end! It's easy to see that our community is preparing for the future.

The Borough of Chambersburg has an excellent professional staff who lead the day-to-day operations of our local government while guided by a diverse 10-member elected Borough Council who have a wide range of experience and knowledge. Council does its best to make decisions in the best interest of the community, with many factors influencing those decisions. For example, cost, staffing, and potential liabilities are just a few of our challenges in our oversight of Borough operations. Overall, Chambersburg is an affordable place to live and we keenly want to keep it that way.

There was no tax increase in the Borough in 2019, the 10th time in the past 13 years where taxes have remained the same as the year before. The All Funds Budget this year actually decreased by 1.7 percent. The average taxpayer who lives in a single-family home pays \$534 per year to the Borough of Chambersburg in real estate taxes. This includes police and fire protection, recreational services and much more. As you know, Franklin County and Chambersburg Area School District have separate taxes not related to those levied by the Borough.

Investments in our infrastructure spur growth. Of course, Chambersburg's budget is helped in great part by the fact that our municipality operates all of its own utilities as citizen owned, non-profit, pools of customers, for the benefit of our community. Throughout its history, Chambersburg has been fortunate to have public officials who protected and invested in utilities so that we today can continue to enjoy the lowest composite utility rates in Pennsylvania.

As a result, Chambersburg's electric rate has not increased in five years. The money that the average electric customer saves (when compared to other electric company rates) is almost enough to pay their Borough property taxes alone.

The Borough has not hiked its natural gas rates in six years and continues to expand gas lines into more residential areas, thereby enabling Chambersburg residents to pay the lowest residential gas rate in Pennsylvania. A Borough resident whose home uses natural gas may save as much as \$1,000 per year on gas and electric.

More improvements are on the way. In 2018, Chambersburg's Gas Department began partnering with UGI Gas to deliver gas to homes (including Menno Haven properties) and businesses just north of the Borough. A pipeline extension will serve a Summit Health healthcare campus and build upon the North Chambersburg Improvements Project -- an infrastructure project that extended Parkwood Drive and Fifth Avenue from the Borough to Greene Township to facilitate future development. A grant from the Pennsylvania Department of Community and Economic Development contributed \$584,000 to the gas extension project.

Finally, 2018 saw more special completed projects. Our much-needed expansion of Chambersburg Borough Hall was completed in 2018, without a tax increase, giving employees the space they need to serve the growing

community. Our town's center of government, located at 100 S. Second St., was last expanded nearly 50 years ago. This addition houses our utility departments and is being paid for with utility revenue.

Another project completed in 2018 is already a popular destination for residents of the Borough and the surrounding townships, as well as out-of-county visitors. The Chambersburg Aquatic Center opened on Memorial Day weekend and has exceeded attendance expectations despite frequent rains throughout the summer of 2018.

In 2016, the last year the former pool was in operation, there was just one day when attendance exceeded 1,000 people. In 2018, there were 32 times when daily attendance exceeded 1,000 at the new aquatic center. Similarly, there were just 10 days in 2016 when attendance exceeded 500; in 2018 there were 58 days. Pool memberships more than quadrupled (201 in 2016 and 851 in 2018), a healthy sign for the future. Chambersburg now has a regional attraction that is appealing to families and very likely future generations as well.

All revenue that exceeds expenditures is being set aside to pay for future maintenance, with the hope that the aquatic center lasts 50 years.

In addition to the aquatic center, Chambersburg's parks were improved with new and safer playground equipment in 2018. The 2016 Recreation Bond that financed the construction of the pool and other water attractions provided the money for the park upgrades, as well as the development of Nicholson Square Park in Chambersburg's growing north end. These improvements prompted more people to visit the family friendly parks.

We recognize that there will be future challenges. While the Borough has made much progress in recent years, there are other challenges on the horizon. Borough Council is being asked to expand and modernize the police department's headquarters, which have been in the southern part of Borough Hall since 1972. In addition to providing space for the growing department and centralizing operations, the modernization would improve the technology, storage and handling of prisoners and evidence.

Also, the Chambersburg Area School District also recently inquired about using the services of Chambersburg Police Department in its schools. Representatives from the school district and borough government were working at press time to determine if an agreement can be reached. Everyone wants our local schools to be safe places for all, but many details have to be worked out and agreed to by both the school board and Borough Council before any changes are made.

Finally, we are all keenly aware of the federal mandate for Chambersburg to better manage our antiquated storm sewer system and the unfunded cost of having a modern separate system is on the horizon.

Yet, public input helps Council make decisions and is welcomed. We have many advisory committees made of borough citizens and taxpayers to help guide the Council as we make these important decisions. Further, all Borough Council meetings are public, usually the second and fourth Monday of each month. In addition to items on the agenda, anyone may comment on anything borough-related at the beginning of each 7 p.m. meeting. Council members and staff also are accessible by telephone and e-mail.

Finally, we pledge to open and transparent. We are proud that every Borough document, our budget, our audit, all our local laws, resolutions, and contracts are available on our Borough website. We recognize that we work for you, and it is an honor to do so.



BOROUGH MANAGER & DIRECTOR OF UTILITIES

JEFFREY STONEHILL

Chambersburg is a Unique Community Influencing the Local Economy

Chambersburg is adapting to the twenty-first century. Our municipal government is a leader among Pennsylvania boroughs, townships, and cities. Our finances are strong, our mission is clear, and we provide more services, more programs, more successfully than any other municipality in Pennsylvania. This is no small chore.

***Our citizens should be proud that
Chambersburg is such a unique town.***

Our Twenty-First Century Municipality looks and feels different than the Chambersburg of the last century. Our demographics continue to change. Our services continue to expand. Our economic development objectives are more complex. We are adapting our plans and our strategic planning activities to the new reality offered by the twenty-first century. In 2019 and 2020, we will see the most aggressive update of strategic objectives in Chambersburg's history. We are becoming a major participant in State and Federal policymaking. People in Harrisburg and Washington have heard of Chambersburg and they ask our insight on a variety of important issues.

As a Twenty-First Century Municipality, Chambersburg will be an organization dedicated to public services. We are in the process of developing transportation systems, which will change the way traffic moves through and past our community. We are dedicated to quality of life programs, such as rental housing licensing and youth activities like no other community in our area. We have become a major leader in municipal utilities; not only in electric and gas but a leader in addressing Federal storm sewer system mandates. We are a leader in using electric and gas for economic development and job creation. We are a groundbreaking municipality doing more than any other municipality in our region.

***Our citizens should be proud that Chambersburg
has such an outstanding workforce.***

As a Twenty-First Century Municipality, Chambersburg has an outstanding workforce of women and men. We take a team approach to the delivery of vital community services. We take pride in their knowledge and experience. We have a team of specialists and use our unique knowledge and experience for the benefit of our town, its citizens, and businesses. This internal knowledge base provides us with the ability to move swiftly to address all types of challenges. We use technology including digital mapping, wireless communications, remote cameras, and workgroup data exchange, to excel in time periods unheard of in municipal government. In the twenty-first century, we need to know that the next generation of municipal leaders will be ready to inherit this organization. We work towards succession planning and employment outreach to train tomorrow's leadership.

***Our citizens should be engaged, involved, participating,
and proud of the Borough's unique access.***

As a Twenty-First Century Municipality, Chambersburg is fully transparent. We believe in sharing information, both small and large. We now post a record of every public meeting, every resolution, ordinance, local law, business contract, competitive bid result, and professional services agreement on the Internet. Any citizen, so inclined, can read voluminous documents related to our finances, our decision making, and our business relationships without leaving their home. We are dedicated to transparency and open government.

As a Twenty-First Century Municipality, Chambersburg supports citizen engagement and public input. We believe in gathering as many diverse opinions in the public forum as possible. We have town hall meetings, committee meetings, web sites with submit boxes for comments, and the names and contact information for every public official freely shared. We post proposals on the Internet. We hold neighborhood forums. We send more reminders and notices in the mail than any other community. We want a well informed and vocal public. Our leaders are community organizers and seek the input of the community. Any citizen, so inclined, can participate in the local government process. We are dedicated to making government as participatory as possible.

***Chambersburg citizens help our neighbors,
lend a hand, lend an idea, and this is prideful.***

As a Twenty-First Century Municipality, Chambersburg supports regionalization. Chambersburg is the urbanized core of a suburban/rural county. We work with our neighbors on sanitary and storm sewer and water projects. We work with the Metropolitan Planning Organization (MPO) on regional transportation planning and the Council of Governments (COG) on joint projects.

The Borough Manager provides peer support to the managers in other communities. We want to see our public safety services help support the quality of life in the surrounding townships. We want to see our new Aquatic Center be the model for recreation amenities in the region. We are dedicated to working together with our neighbors, whether it is fixing a water pipe or planning for the future of Franklin County.

In conclusion, there are steps that Chambersburg must take to be a Twenty-First Century Municipality. They include updating our Comprehensive Plan and integrating our other long term planning documents into a new Comprehensive Plan. We must re-examine our Subdivision and Land Development and Zoning codes and turn it into an implementable plan that not only focuses on the priorities but will allow the action to start during the planning process. We need to develop and grow the next generation of leaders. We need to reach across municipal boundaries and work cooperatively.

We believe that our local government must explore new ways to be an outstanding model municipality. Chambersburg is unique. We have always prided ourselves on being a business-like municipal government and using entrepreneurial methods from our utility operations to encourage private investment and private economic growth in Chambersburg and the surrounding region. Growth used to improve the quality of life in our community. Our regional economy is driven by Chambersburg, our policy making, our utilities, much more than any other municipality in Pennsylvania. Those who want to see the community bloom should support our efforts to plant the seeds, till the soil, and water our organization.

We want to see our downtown blossom with private investment, real estate redevelopment, more stores, more offices, more places to live; all as a result of making Chambersburg a safe, clean, green, and healthy place to live and work. I embrace the growing diversity of our community and the economic and cultural excitement that this can bring to our hometown.

"Chambersburg is currently enjoying over \$100 million in investment in the downtown core", according to Franklin County Area Development Corporation President Mike Ross.



In 2019, Franklin County is expected to begin construction of a new Twenty-First Century Judicial Center on Memorial Square in Downtown Chambersburg

We believe that these aspects are all interrelated. That the fiscal stability of our municipal government is directly related to the macroeconomic factors that influence the local economy; that the local economy is directly related to our entrepreneurial methods of managing local government; that our utility operations encourage private investment and private economic growth; that our downtown will blossom with private investment; and that we will continue to explore ways to expand this success in a regional way.

Chambersburg remains a unique community both in the complexity of our impact on our local economy as well as the size of our municipal

government. No other local government plays as significant a role in the local economy as Chambersburg Borough. This is because our utility departments drive the cost of operating for local businesses and other government units throughout the Borough and also the regional area. It is not always appreciated, but our sound fiscal management not only frees our citizens from the burden of high utility rates but also frees our local employers to hire more workers and our local institutions, such as the Chambersburg Area School District and Chambersburg Hospital, to control their cost of operations and their need for revenues.

I am often shocked when others decide to locate or build facilities outside of Chambersburg Borough. I think they are missing much in the calculation. Not only do we provide outstanding and professional police and fire services to protect homes, business, schools, and medical facilities, but we also have the lowest composite utility rates in Pennsylvania. This is not to insult our neighbors because we support them and encourage them in every way possible. The volunteer fire companies and Pennsylvania State Police are all fine organizations. Further, we are both the water supplier and sanitary sewer receiver of much of the regional flow. However, in a purely economic comparison, placing a facility inside Chambersburg is likely to provide better, more reliable, and more cost-effective municipal services than anywhere else in Pennsylvania. We do not do a good enough job delivering this message.

Planning, Preservation, and Citizen Engagement in Chambersburg

Over the course of 2007 and 2008, the Borough of Chambersburg led a comprehensive planning process that resulted in the November 2008 adoption of a new Comprehensive Plan. The Comprehensive Plan (Comp Plan) was developed through a collaborative planning process that integrated technical analysis with community input. The Comp Plan provides a vision for the future with a planning horizon of 20 years addressing community enhancement and development/redevelopment opportunities within the Borough.

The Plan was developed using information, analysis, and conclusions from the research of current Borough programs, services and policies, existing conditions, analysis of build-out, and summary of community input. The Comp Plan builds upon current Borough plans and policies in effect in 2008, including but not limited to the Franklin County Comprehensive Plan, Pennsylvania's Keystone Principles & Criteria for Growth, Investment & Resource Conservation, and Pennsylvania Municipalities Planning Code (MPC) requirements.

Beginning in 2019, and lasting into 2020, this 2007-2008 Comp Plan will need to be updated.

Chambersburg is undergoing significant growth and changes. These are exciting times. Projects include downtown redevelopment, the new Franklin County Judicial Center on North Main Street, the Central School Project, on West Queen Street, and development growth along the Grant Street Corridor. These areas, and the continued growth on Norland Avenue, on Wayne Avenue, and plans for additional residential development in Laurich Meadows, along Hollywell Avenue, along Progress Road, around the South Gate Shopping Center, and near Maple Run, will ensure that Chambersburg will dramatically grow and change over the next twenty years.

The time has come to update our plans, our vision, and incorporate all the other planning that has been completed into a new Comprehensive Plan for our community.

The goal is to develop this plan that provides action and results for our community. The 2019 Budget contains a planned expenditure of up to \$100,000 in total costs, including internal and legal costs, and development of a new zoning code, and to develop a new roadmap for the future of Chambersburg. And... we need you to participate. In fact, it is really all about citizen input.

This project will touch most everything that the Borough is undertaking. It gathers together efforts related to Economic Development, engineering, land use, sidewalks & curbs, bicycles & pedestrians, street maintenance & traffic, downtown issues, issues of community outreach and diversity. The Borough utility systems and infrastructure planning are a part of the process.

Finally, the process includes integration of plans from our partners including the Chambersburg Area School District, Summit Health, Wilson College, Downtown Chambersburg, Inc., and Building Our Pride in Chambersburg (BOPIC). For the next two years, the Comprehensive Plan process will consume significant organizational resources.

The goal is to nurture a new Comp Plan with public policy sufficiently specific to be tied to governmental action. A comprehensive plan is a roadmap to policy-making and actions to be taken upon completion of the planning process. We want it not to be a plan-on-the-shelf, but rather an action plan to making this Borough reflect the needs and wants of the citizens.

Our framework, like many other communities, will include copious citizen outreach. Each planning objective will commence by asking the community questions that all can answer like, *“What do you want to see in your neighborhood?”*

The Borough will develop ideas and concepts from grassroots engagement with residents, social organizations, neighborhood groups, and local businesses. The Borough will ask the community the broader policy questions, compile public input on current conditions and desired goals; then, develop ideas and solutions. The ideas and solutions will first be developed by the community at large, rather than Town Council, its advisory boards, and Borough staff.

The Borough should explore whether we can incorporate the principles of New Urbanism into our downtown:

No buildings less than two inhabitable floors, no residential uses on first floor unless townhouse single-family residential use, require stoops and steps (in compliance with the Americans with Disabilities Act (ADA) regulations for businesses and State and local governments), require street wall, no parking lots or yards allowed on street side unless behind barrier (i.e. fence, hedge, etc.), require public creek access, etc.

The Borough needs to explore three areas that are controversial as a part of this process:

- *Should the Borough establish a “historic preservation law”, which would limit the demolition/redevelopment of certain properties?*
- *Should the Borough establish a “downtown business improvements district”, which would limit uses of downtown buildings and impose a special fee on downtown property owners for downtown improvements?*
- *Should the Borough establish a “historic architectural district” in the Wilson College neighborhood, which would force neighborhood property owners to submit to an aesthetic review, by a Borough committee, any alterations to their private property?*

These issues limit property owners in favor of community standards with which they may not always agree. They cause extra costs but also raise property values. This controversial subject needs to be explored, accepted or rejected as a part of this process.

Finally, developing a Comp Plan is as much about the process as the final recommendations. The process involves abundant community input and your vision. The vision of the grassroots community is what is sought out. If we undertake this process correctly, you may not agree with its recommendations for the next generation of development in Chambersburg, but you will agree it was recommended by the community. Our advice is get involved. If you participate, you will see, understand, and influence the process.

Chambersburg Council Approves “Next Gen” Employee Recruitment

Chambersburg Borough Manager Jeffrey Stonehill originally proposed the hiring of a new employee during his 2017 Administrative Services Department budget presentation and Council approved the position for 2019. The new employee, as described by Mr. Stonehill, would be a member of the Personnel & Payroll Department and be specifically hired to encourage and attract the next generation of a municipal worker to Chambersburg. As explained by Mr. Stonehill, Chambersburg has a large and highly skilled workforce. He used examples of employees including electric linemen, traffic signal technicians, plumbing inspectors, firefighters, IT professionals, and digital map experts as examples of the types of employees that Chambersburg will need in the future. “Someday every employee of the Borough will no longer work here” explained Mr. Stonehill. “Hopefully, they will all retire and enjoy their retirements. But, the Borough will need to replace every single one of the 200+ full-time employees in the next ten to twenty-five years. Training that next generation to become the future workforce of the Borough is our goal.” Mr. Stonehill went on to point out that “it is not a strategy to hope that there will be skilled and ready workers to take over the reins of this Borough in the future.”

- *A “Next Gen” strategy develops the next generation of municipal workers*
- *A “Next Gen” strategy encourages young people to consider careers in local government*
- *A “Next Gen” strategy reaches out into the community to open up the minds of our young people to the path needed to enter government as a career*
- *A “Next Gen” strategy creates home grown talent from today’s youth that reflects the gender and ethnic makeup of the community*

The challenges to future employee recruitment are significant:

- *The Millennial generation is not as informed about municipal careers as previous generations*
- *In general, many are not trained in municipal skills (less do-it-yourselfers & less science, technology, engineering and math students (STEM) coming out of school)*

- *In our organization, women and ethnic groups are underrepresented in proportion to their population in the Borough employment pool*
- *Civics is rarely taught in schools or at home*
- *The need to make “good choices” at a young age in life leads to employment with the Borough*
- *Chambersburg needs outreach to inform the youth now that they have things to do today to get future jobs in government*

The Borough Manager asked Town Council to consider adding the employee to the Personnel & Payroll Office in 2019 to focus on an audit of the existing workforce to determine what future needs are upcoming; and, to develop plans and activities to promote, through dissemination of information and running of programs, as a way to encourage youth to someday be Chambersburg’s future workforce.

The name of the job is a DOER, and they will do a lot. These are examples of new programs to encourage the “Next Gen”:

- *Encouraging Young Men and Women to Join a Junior Firefighter Program*
- *Continuing the Successful Civilian Police Academy*
- *A Youth Map Makers Club by the Engineering Department*
- *More Summer Recreation Maintenance Interns*
- *Encouraging a Diverse Workforce*
- *Targeted Mentorship through School Programming*
- *Police Athletic League Participation*
- *Events like a Heavy Motorized Equipment Rodeo (no horses involved)*

Obviously, these are just examples and Council wants the new employee to know social media, conventional media, and public relations as well. Approved with the 2019 Budget, this new employee will be on board soon, after what Stonehill describes as “an exhaustive search to find the most qualified and best candidate for this challenging and diverse assignment.”

Chambersburg Approves a 2019 Annual Budget with No Tax Increase Again

On November 19, 2018, Chambersburg Council approved the preliminary 2019 Budget; State Law requires each Borough to adopt a balanced budget by December 31.

A budget is a plan - not an accounting of money, but rather a spending plan. Chambersburg has the most complex budget in Pennsylvania. Chambersburg's fiscal size is the 13th largest in Pennsylvania and the largest Borough. The largest municipal budget in Pennsylvania is Philadelphia, then Pittsburgh. In comparison, Carlisle is 79th, Gettysburg is 260th, Waynesboro is 274th, and Greencastle is the 712th largest budget in the State.

Chambersburg is one of 35 Boroughs in Pennsylvania to have a community-owned non-profit electric utility, the largest municipal electric utility in the State, and one of two municipalities in Pennsylvania to have a natural gas utility. Chambersburg is approximately 2,000 communities to have a municipal electric system and one of 800 communities to have a gas system; but one of only about 50 in the U.S. to have both. Chambersburg operates a regional water system, a regional sanitary sewer system, a trash utility, a parking utility, and a new storm sewer utility; one of the first storm sewer utilities to form under the new Federal mandate to regulate stormwater.

Chambersburg is the only town in Pennsylvania to have an electric, gas, water, sewer, and storm sewer utility. The new Chambersburg Aquatic Center, which opened in 2018, is also in a separate utility account (run like a business).

In 2019, the Borough will have an All Funds Budget of \$123,111,370. In 2018, the budget was \$125,274,598. This represents a 1.7% decrease

For the tenth time in the last thirteen years, the proposed budget includes no tax increase. According to Finance Director Jason Cohen, "the average single-family home in Chambersburg Borough will pay \$534 per year total for Borough real estate taxes."

There's no proposed electric rate increase; no rate change since 2014, when rates were lowered. The average electric customer saves about as much on their electric bill, being a Borough customer, as they pay in Borough property taxes. There's no proposed gas rate increase either and there's been no rate change since 2013. Chambersburg has the lowest residential gas rate in Pennsylvania. So an electric and gas customer inside the Borough system may save as much as \$1,000 per year per household for having Borough utilities.

The complete budget is on the Borough's website, www.chambersburgpa.gov, click on Transparency.

2019 UTILITY RATES

UTILITY	AVG. RATE (Single Family Home)
• No change to the electric rate since 2014 (when it decreased)	(Avg. Residential \$100.90 per month)
• No change to the natural gas rate since 2009	(Avg. Residential \$588 per year)
• No change to the sanitary sewer rate since 2012	(Avg. Residential \$29.50 per month)
• No change to the sanitation rate since 2016	(Residential \$18.75 per month)
• No change to the Storm Sewer Fee since 2017	(\$4 per month per Sewer Connection)

Chambersburg has the lowest composite utility bill in Pennsylvania

SECOND OF THREE WATER RATE INCREASES (2018, 2019, & 2020)



Just as in 2018, the Borough's water rate will go up by 1 cent per billing unit in 2019.

The average single family home in the Borough uses approximately 185 gallons of water per day.

2018 RATE	2019 RATE
13¢ per unit	14¢ per unit

AVG. SINGLE FAMILY RESIDENTIAL WATER BILL

2018	2019
\$15.75 per month	\$16.50 per month

On average, a 75¢ per month per household increase

TAXES

The 2016 Recreation Bond, which paid for the Aquatic Center, playgrounds, and other park improvements, necessitated a new tax, which began in 2018, and will be collected for the second time in 2019.

Recreation Bond Tax 2019 (No change from 2018)

Earmarked to pay off the bond, it was approved in 2016. This tax does not pay for any of the operations of the Recreation Department; just the cost to build the Aquatic Center, and the other playground and park construction projects recently undertaken.

Commercial and industrial property owners pay more tax, while government, educational, nonprofit and township property owners pay none

RECREATION BOND TAX

YEAR	2015	2016	2017	2018	2019
MIL	-	-	-	3	3

AVG. SINGLE FAMILY HOUSE IN THE BOROUGH

RECREATION BOND TAX	PER YEAR	PER DAY
	\$52.49	14¢

The Borough's real estate tax pays only for Police, Fire, & Ambulance; no other department, operation or employee.

Fire/Ambulance Tax 2019 (No change from 2018)

- There is no proposed change in the Fire Tax
- In 2019, the rate will continue to be 3 mil
- In 2019, the ambulance tax will continue to be 1/2 mil
- The total Fire/Ambulance Tax will be 3.5 mil in 2019
- 100% of this tax goes to support the Fire Department and EMS

Police Tax 2019 (No change from 2018)

- There is no proposed change in the Police Tax
- In 2019, the rate will continue to be 24 mil
- 100% of this tax goes to support the Police Department

FIRE/AMBULANCE & POLICE TAX

YEAR		2015	2016	2017	2018	2019
FIRE	MIL	2.5	2.5	2.5	3	3
EMS	MIL	-	-	-	1/2	1/2
POLICE	MIL	21	23	23	24	24

AVG. SINGLE FAMILY HOUSE IN THE BOROUGH

	PER YEAR	PER DAY
FIRE/AMBULANCE TAX	\$61.24	16¢
POLICE TAX	\$419.88	\$1.15

Commercial and industrial property owners pay more tax, while government, educational, nonprofit and township property owners pay none

The Borough receives no sales taxes, liquor taxes, business taxes, or other local taxes and they are not an option under State law. Township residents pay no taxes to the Borough other than the Local Services Tax if they work inside the Borough.

TYPES OF TAXES ALLOWED FOR BOROUGH UNDER STATE LAW:

- REAL ESTATE TAXES - **there are various limits based upon type** (Chambersburg has no recreation tax, no street tax, no utility tax)
- DEED TRANSFER TAX - **1/2 of 1%** (Set at maximum since 1987)
- EARNED INCOME TAX - **1/2 of 1%** (Set at maximum since 1965)
- LOCAL SERVICES TAX - **\$52 per worker per year** (Set at maximum since 2007)
- AMUSEMENT TAX OR VENDING MACHINE TAX - (Not Used in Chambersburg)

There are no other types of taxes allowed under State Law

SUMMARY OF REAL ESTATE TAXES IN 2019

	YEAR	2018	2019
RECREATION BOND TAX	MIL	3	3
FIRE/AMBULANCE TAX	MIL	3.5	3.5
POLICE TAX	MIL	24	24

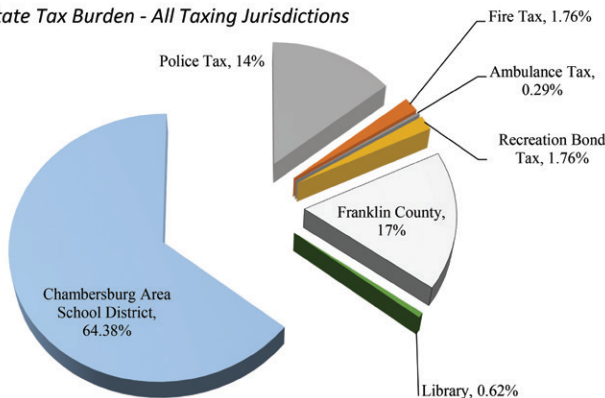
	2018	2019
	\$50.77	\$52.49
	\$59.23	\$61.24
	\$406.14	\$419.88

← AVG. SINGLE FAMILY HOUSE IN THE BOROUGH

The average house changes every year, but your assessed value generally stays the same. The assessed value of your home is set by Franklin County and the Borough uses that value to determine your property tax bill.

- These are the only taxes you pay to the Borough of Chambersburg.
- The average single family homeowner pays \$534 per year in Borough taxes; half of all homes pay less.
- The Council has no say on school taxes, county taxes, or the library tax. Yet, low utility rates help everybody in Chambersburg.

Total Real Estate Tax Burden - All Taxing Jurisdictions



Only 18¢ of every \$1 paid in real estate taxes will go to the Borough of Chambersburg. The balance, 82¢ will go to support the school district, the county, and the Franklin County Library System. In fact, 64¢ of every dollar goes to the Chambersburg Area School District. They send their own tax bill.

Chambersburg Approves Infrastructure Plan with a Request for Police Station Renovation

At the Regular Meeting of Town Council on Monday, October 29, 2018, Chambersburg heard a presentation from the Borough’s Land Use & Community Development Director, the Borough Manager, and an architect, on millions of dollars of needed infrastructure projects, some which will happen in 2019 and others which need more time to be developed.

The list of projects is called a Capital Improvements Plan, and Town Council gets this report every year in advance of the adoption of the upcoming budget. According to Phil Wolgemuth, Assistant to the Borough Manager, “the CIP is not a budget but rather a plan. The Borough budget is developed from the CIP, but apart from it. Sometimes the CIP directly relates to budget decisions. Sometimes, in the development and implementation of the budget, projects are deferred or changed.” Borough Manager Jeffrey Stonehill added, “With the proper management of the finances of the Borough, the elected officials should be asked to develop an infrastructure plan of things that need to be accomplished, and not just wait until those projects need to be built.”

One of the items on the infrastructure plan was the presentation by architect Dennis Sowers of SGS Architects and Engineers, of Carlisle, Pennsylvania, regarding the need to renovate the Borough’s aging Police Station.

The southern part of City Hall was built and opened to the public in 1972 to provide a police station for the Police Department on the first floor and basement and meeting space for Town Council on the second floor. Since 1972, the building has been used accordingly; however construction of the Utility Departments’ Addition to City Hall now provides an opportunity for the Police Department to expand and make better use of the existing addition, which has remained mostly unchanged since 1972. In addition to the first floor and basement of City Hall, the Police Department occupies the Borough-owned building at 136 S. Second St. These spaces provide fragmented and inefficient work spaces for the 37 employees of the department, including officers, civilians, and the Mayor, who supervises the Police. The offices, evidence rooms, and holding cells in the basement are the most evident examples of inadequate accommodations for a modern Police Department. Another example is the lobby where people can enter the building and walk through the lobby while Police Department staff are talking with citizens, sometimes about sensitive matters.

According to the Borough Manager, “a tour of the facility, which I recommend everyone take, would demonstrate that the number of employees, the technology, code issues such as light, ventilation and fire codes, storage, the secure handling of prisoners, and evidence, and the condition of the workspace are all of concern and/or liability to the Borough. When I arrived in Chambersburg, there was at the time, a project in the Capital Improvements Plan to construct a new freestanding police station in the rear parking lot behind City Hall. The estimated cost for that conceptual project was \$5 million in 2007. It was decided by Council to make the Utility’s Departments’ Addition to City Hall a priority, specifically, because that building project was funded by utility fees and not taxes. Its construction required no utility rate increases and no tax increase. Further, the construction of the addition, allowed additional office square footage to be allocated from the utility departments, and Town Council, for Police Station, use. That project was completed in December 2018. With the completion of that project, attention returned to the needs of the Police Department.” Stonehill continued “I believe the funding of the renovation of the existing space, estimated by our architect to be approximately \$5 million in 2021 money, proves the point that the 2007 project was too expensive. Unfortunately, no source of funding has yet been identified for any police station renovation. Therefore the Council approved Capital Improvements Plan does not contemplate any activity towards this goal in 2019.”

The Phase Two project also includes some alternate parts such as replacing the slate roof over the original Market House part of City Hall and repairs to the historic clock tower. Those needs are important, but not specifically a part of the needs of the Police Department.

The architect estimates the total cost of Phase Two would be approximately \$5 million including those parts.

It is suggested that Town Council wait to see if a grant opportunity becomes available in 2019. Otherwise, they should take no action and no action is contemplated yet in the approved 2019 Budget. The Police Station last underwent a renovation in 1972; the Borough added the adjacent Police Station Annex building in 2007. Since then, the force, the mission, the technology, and the personnel, have all gone through significant changes. For the last 11 years, the elected officials, staff, and the police have worked towards a goal of a new facility for the Police and this project envisions a retrofit and expansion of the existing station rather than a new standalone facility.

At this point, the price tag is just an educated estimate. Over the course of 2019, the Borough Police Department seeks public input into the project, a discussion of the project details, and research into ways to fund this project. We do not anticipate any action until the 2020 budget year.



The Plans for Phase Two include a Fully Renovated Police Station, a small addition in what is now the drive-thru teller driveway, and a restoration of the roof and clock tower of the original Market House.



THE MAYOR WALT BIETSCH

Message from the Mayor

As 2018 came to an end, I completed my first full year in office as Mayor of Chambersburg. I have to admit that the transition to the office was practically seamless and I have thoroughly enjoyed representing our Borough as its mayor.

I am extremely proud of our family of borough employees, all of whom are dedicated to providing our residents with very efficient, effective, and affordable public services. As I traveled around the Commonwealth during the past year, I took every opportunity to tell other elected officials about our great borough departments and the solid infrastructure that supports the various services that we provide our residents.

Regarding my oversight of the police department. My career in this police department provided me with a high level of institutional knowledge and a familiarity of our borough government. My institutional knowledge and law enforcement became a valuable asset as I entered the partnership that I have with Chief Camacho. Chief Camacho makes oversight extremely easy for me, as we are like minded and have the same goals for our department. My relationship with Chief Camacho, whom I have known since 1995, became even stronger in 2018, as we continued to make strides to progress our department forward. Our community policing philosophy has had a positive impact on the important relationship that we have with our community and the greater Chambersburg area.

At the beginning of 2018, the police department experienced the promotion of 7 officers to supervisory positions, all of whom were promoted at the same time. This is something that has never happened before in the history of the department. One of those promotions was to fill the position of Lieutenant, a position that was created to assist the Chief with managing the department's daily operations. We have found that the establishment of the Lieutenant's position has had a positive impact on the overall management of the police department, which has become more complex in its operation.

I am extremely proud to point out to our community that out of 33 police officers in our department, 13 officers have bachelor degrees and 3 of those officers have master degrees. Also, at the encouragement of Chief Camacho, there are additional officers who are currently working on their bachelor degrees. This fact is something our community can take pride in knowing, that our officers are pursuing higher levels of education for the betterment of themselves and our department.

I am very proud of the professionalism and enthusiasm of the officers in our police department, all of whom work tirelessly to protect and serve our community. We as an organization, will continue to work hard towards making our police department, the police department that sets the standards for other police departments to follow.



POLICE DEPARTMENT CHIEF RON CAMACHO

Chambersburg Borough Police Improve Ability to Serve Citizens

The Chambersburg Borough Police Department continues to improve its ability to serve the citizens of Chambersburg through the innovative use of technology, and the enhanced training of the agencies officers, detectives, and supervisors.

In 2018, Franklin County Commissioner Bob Thomas invited Chief Ron Camacho to give a speech before the National Association of Counties (NACo) in Washington D.C. The presentation was on the unique way the Chambersburg Police Department uses police technology (In car-cameras, downtown cameras, license plate readers, and the CRIMEWATCH social media platform) to solve crimes, improve clearance rates, and provide better services to Borough residents. Some examples of the police department's use of technology: using downtown cameras to solve hit & runs, utilizing CRIMEWATCH to elicit tips from the public, and the constant monitoring of vehicles entering the Borough via the license plate reader (LPR) system. During 2018, an international credit card skimming group targeted a local bank stealing approximately one million dollars affecting over one hundred customers. Chambersburg police detectives, using all the current technology at their disposal, provided the final piece that led to several arrests by agents attached to the Richmond, Virginia office of the FBI.

Due to the departments staffing level reaching the authorized thirty-four (34) officers, Chief Camacho created a part-time traffic unit. The Chambersburg Police Department's part-time traffic unit was created to enhance public safety through fair and reasonable enforcement of Pennsylvania's motor vehicle laws. The unit's officers, one for each shift, will concentrate on traffic

enforcement, while on their shifts. This deployment should alleviate the approximately four (4) accidents the department responds to, on average each day, and the daily complaints of speeding and traffic congestion throughout the Borough. There are four officers assigned to the unit (one officer per patrol squad) plus the sergeant in charge of the unit. In 2018, the unit conducted 311 traffic stops, issued 125 citations, and 188 warnings.



Example of License Plate Reading Technology Deployed

Community policing has become the main philosophy of the Chambersburg Police Department. In 2018, officers from the department attended over a hundred events. One of the biggest events this year was the second Chambersburg Police Departments Citizens Police Academy. The Citizens Police Academy had thirteen (13) students, that either live or work in the Borough, who were given an inside look into the police department. This program accomplished its intended goal, educating the students on how the Chambersburg Police Department serves the Borough, and bridging the gap between civilians and law enforcement. The attendees enjoyed the academy and the evaluation of the program once again scored high marks. The staff of the police department also completed multiple safety and security assessments of churches, businesses, and schools in the greater Chambersburg area. The security and safety assessments are well received, and these programs have grown from the positive comments spread by past participants.

Chief Camacho said he is extremely pleased with all the hard work the officers, detectives, and supervisors have done in 2018 and is proud to be

leading an organization that has a great relationship with the community it serves. Chief Camacho also said he is committed to making the Chambersburg Police Department one of the best law enforcement agencies in Pennsylvania and continuing to provide excellent police services to all persons who live, work, or visit the Borough of Chambersburg.



Citizen Police Academy Class



FIRE DEPARTMENT

CHIEF DUSTIN ULRICH

The Chambersburg Fire Department (CFD) is an all-hazards department that provides high quality emergency medical service, fire suppression, fire prevention, fire safety training, and fire code enforcement services for the enhancement of life and safety for those who live, work, and visit this wonderful town.

Daily, the Chambersburg Fire Department provides lifesaving fire and emergency services to the Borough as well as to surrounding communities. Basic Life Support emergency responses remain constant amidst the Department's growth with the addition of part-time firefighter/EMTs. CFD primary ambulance is one of the busiest single BLS units in the Country ranking in the top forty out of thousands of departments. One of CFD's goals is to place the second ambulance in service around the clock. CFD is extremely proactive in fire safety and prevention education. Fire safety events, smoke and/or CO alarms, and child seat installations benefited approximately 8,000 community residents. Triennial fire inspections for commercial establishments reduce the number of fire incidents. Once started, a fire can double its size every thirty to forty seconds. CFD takes great pride in providing a quick response in under four minutes from dispatch until arrival to any location within the Borough. This prompt response delivers quick fire extinguishment before any major damage can occur.



811 Progress Road

Chambersburg Fire Department Fire Safety

In 2018, the Pennsylvania State Fire Commissioner's Office awarded the Chambersburg Fire Department a total of \$49,813 in grants. CFD utilized these funds toward the purchase of firefighter turnout gear, rescue equipment, and improvements to McKinley Street Fire Station. The Chambersburg Fire Department continually exercises fiscal responsibility by saving money from the annual budget through the grant application process. This past year brought many personnel changes and additions to CFD. In January 2018, Howard "Butch" Leonhard retired after four years of service as Emergency Services Chief. As a result of his retirement, Chambersburg Fire Department's own, Assistant Chief Dustin Ulrich, was promoted into the Emergency Services Chief position, Benjamin Myers was promoted from Firefighter/EMT to Assistant Emergency Services Chief, and Firefighter/EMT Randall Pryor was promoted to Captain of an expanding shift, "Shift D." These promotions afford progress in both fire and EMS services as well as sanction advancement within the Department.

In all assurance, the Borough of Chambersburg Fire Department will continue to meet the future needs and services to the residents with both professional career and volunteer staff.



“Sound the Alarm-Save a Life” Campaign

Each year the Chambersburg Fire Department responds to over five-thousand fire, rescue, and medical emergency type incidents.

When not responding to these calls, personnel provide fire prevention activities to ensure safety within the community. One of the most important fire prevention activities is to provide working smoke alarms for quick notification in case of a fire. The Department has partnered in a nationwide effort with the American Red Cross in an effort to ensure every residence within the Borough of Chambersburg is properly protected with the right amount of smoke alarms as well as ones that are working correctly. In 2018, there were around 131 reported civilian deaths due to fires in Pennsylvania alone. The “Sound the Alarm-Save a Life” campaign is in the fifth year of implementation across the United States and can be contributed to saving over 500 lives. The goal with this program is for early alerting of the occupants to allow them to safely escape and prevent any loss of life.

There are three simple steps people can take to be prepared for a home fire if it would occur.

First, smoke alarms should be properly installed throughout any home or apartment. Second, these alarms should be tested on a monthly basis, and if they are the type that requires battery replacement, this should be done every six months. And third, families should develop a fire evacuation plan. The key to this plan is to ensure that it is routinely practiced.

If you are a resident in the Borough of Chambersburg and would like more information on this campaign, need smoke alarms for your home, or would like to discuss fire prevention steps for your family, please contact the Chambersburg Fire Department at 717-263-5872 and on-duty personnel will assist you.



DOWNTOWN CHAMBERSBURG INC.

SAMUEL J. THRUSH, PRESIDENT OF D.C.I.

Downtown Chambersburg Continues to See New Development & Activities

Chambersburg’s Downtown is full of vitality and activity: In 2018 the Downtown Business Council continued to bring great events to our downtown including Old Market Day, Applefest, and First Fridays. The Downtown Business Council is a separate membership organization representing your downtown merchants. They are the volunteers and organizers responsible for many of the events and activities that make Downtown Chambersburg special.

In 2018, the Borough completed projects related to a State of Pennsylvania Multimodal grant. In December 2017, construction began on improvements to an important site in our historic downtown. Rhodes Drive, a one-way municipal roadway that houses several stormwater inlets that are tributary to the Falling Spring Branch, a waterway flowing into the Conococheague Creek, and is located between Second Street and North Main Street in the Borough. Rhodes Drive is centrally located within the Borough, adjacent to the Coyle Free Library, residential units at the Towers at Falling Spring, and the King Street Church Parking lot. Although Rhodes Drive is a one-way street, it plays a significant role in providing emergency access for the Chambersburg Emergency Services Department. Located at 130 North Second Street, the Chambersburg Emergency Services Department utilizes a direct route (via Rhodes Drive) to respond to any emergencies that occur on the south side of the Borough. Therefore, it is crucial that Rhodes Drive remains safe and accessible. Rhodes Drive is also an important community asset; when it is not being used as an emergency route, it serves as a staging area for several charity run/walk events, Borough parades, and battlefield reenactments.

The Rhodes Drive Reconstruction and Stormwater BMP Implementation project included improvements to reduce the rate and volume of stormwater runoff that discharges into the Falling Spring Branch of the Conococheague Creek by disconnecting the impervious surface of the street from the existing storm sewer and re-directing runoff to a bio-retention area adjacent to Rhodes Drive. This allows for stormwater infiltration and also provides water quality benefits.



Chambersburg Applefest 2018

Financial assistance for this project was provided, in part, by a grant from the U.S. Environmental Protection Agency, the Chesapeake Bay Trust, the Commonwealth of Pennsylvania’s Commonwealth Financing Authority, and the Franklin County Commissioners.

Grant funded and donations from the Chambersburg Chamber of Commerce supported the reconstruction of the popular Central Parking Lot and Burkhart Avenue Walkway. This reconstructed public parking lot was designed also handle storm water run-off properly. Further, the walkway and parking lot have a new look to them. This area of town is much more inviting with the added landscaped areas, vegetative bio swale and the improved lighting in the parking lot.

The Borough has a great interest in the redevelopment of forgotten properties. Working to facilitate the private investment at the hands of developers, the Borough works with investors through the arduous task of bringing dilapidated structures and stores up to modern codes for available housing and businesses in our downtown.

The Borough is happy to announce that our non-profit partner Downtown Chambersburg Inc. has a new President. Sam Thrush started at Downtown Chambersburg Inc. (DCI), a 501c3 affiliate of the Greater Chambersburg Chamber of Commerce in July 2018. DCI continues to market and promote downtown Chambersburg's identity and image. They help foster the arts and improve economic conditions. In addition to retaining and attracting businesses, DCI works with stakeholders to sustain and enhance downtown Chambersburg by utilizing 5 keys to downtown revitalization: Organizational Development, Economic Vitality, Design, Promotions/Marketing, and Safe Clean and Green.

Also, in 2018 the Chambersburg Pedestrian & Bicycle Advisory Committee was created to implement the Pedestrian & Bicycle Improvements Plan. This committee was created to address transportation, recreation, health & fitness, and community and economic development needs in the Borough.

In late 2018 the committee recommended to Borough Council to install stencils and signs that have an graphic of a person walking with their bicycle and/or skateboard and wording that states that you "Walk your Wheels" on Downtown Sidewalks. Downtown business voiced concerns of pedestrian safety on the sidewalk along Main St. and Lincoln Way.

The Borough approved to place stencils on sidewalks and signs along Main Street as part of an education campaign to inform residents & visitors of the bicycle and skateboard town ordinance.



Finally, in late 2018 the committee recommended to Borough Council to purchase six bicycle racks for the downtown core. These bike racks will be installed in the quads around Memorial Square, as well as, in the public walkways along Main Street between King Street and Washington Street.

DBC and DCI work with the Borough to make Chambersburg a safe, clean, green, and healthy place to live and work.

If you are interested in volunteering your time to help Downtown Chambersburg, contact Samuel J. Thrush, President of Downtown Chambersburg Inc. at: (717) 264 - 7101 ext. 204 or through their website: www.downtowncburg.com

RECREATION DEPARTMENT

JULIE REDDING, CPRP, CPSI, CPO, RECREATION SUPERINTENDENT

2018 Saw Monumental Change for the Chambersburg Recreation Department

The monumental Recreation changes and improvements that occurred in 2018 can be summarized in only four words: Aquatic Center and Playgrounds. Four little words that sound so simple, yet their meaning and impact will provide decades of enjoyment for Borough residents.

Chambersburg Aquatic Center



The Chambersburg Aquatic Center opened on time, and although Chambersburg experienced one of the rainiest summers in history, it didn't deter crowds from visiting the first and only water park in the Cumberland Valley region. Nearly 70,000 people came to experience the fun and excitement the Aquatic Center offered from Memorial Day weekend to Labor Day. In its first season, the Aquatic Center's attendance and facility reservations increased nearly

fourfold over the former Municipal Pool's. Pre-season gift certificate sales in December (2018) proved greater than in 2017, indicating many are excited to return and share their excitement by purchasing certificates for friends and family. Needless to say, the Department is eager to deliver an even better experience for patrons in 2019. Returning members and daily guests will encounter a handful of slight changes that staff believes will enhance the visit for all ages and interest groups. Pertinent Aquatic Center information may be found most easily by visiting the website:

http://www.chambersburgpa.gov/rec_dep/aquatic_center.php

In addition to the grand opening of the Aquatic Center, construction commenced at the Memorial Park Playground, for what became the first of seven new playgrounds to be installed throughout neighborhoods of the Borough. Working with General Recreation for the removal and installation of new equipment in each of these playgrounds, young residents throughout the Borough were able to experience climbing, sliding, and swinging on all new equipment in each park before the conclusion of the summer. The rainy stretch set crews slightly behind schedule, but they were able to complete the entire project before the end of September. Parks receiving new equipment were Memorial, Mike Waters, Reservoir Hill, Orchard Court, 4th Street and Henninger. If your child has not yet visited each location, take a little trip around town and let us know which playground you like best! Park locations and pictures may be found on the Recreation Website:

http://www.chambersburgpa.gov/rec_dep/index.php



Reservoir Hill Park

Simultaneously, the long-awaited Nicholson Square Park development was underway. Tucked in the center of homes located adjacent to Basset Dr. in the north east corner of town, an open grass spaced had existed for many years. Having received grant funding from DCNR, the Recreation Department was now able to engage Phase 1 of this park development project. Also concluding completion in September, youth have enjoyed the playgrounds (Tot area for children 2-5 years of age and a Youth playground recommended for children 5-12 years of age), and a pavilion providing four picnic tables. Phase 2, which will include two, half-court basketball courts, regrading of the multi-purpose field space, and completion of the walking path around the field, will likely begin within the first half of 2019.



Nicholson Square Park

While now under the leased ownership of Wilson College, Henninger Field underwent significant renovations for the purpose of developing the field to meet NCAA Division III Baseball standards. Their first Baseball team will eagerly take their stage this spring, 2019. In addition to concluding multiple, large construction development and renovation projects, the Recreation Department served over 10,000 people through various programs, leagues, and events designed for preschoolers through adults. Additionally, over 65,000 people utilized various rental facilities the Department offers such as gymnasiums, banquet and meeting rooms, pavilions and fields.

2019 will prove to continue the stream of capital project improvements utilizing the remaining dollars of the Recreation Bond. These projects are as follows:

- *Install a new roof on the Recreation Center*
- *Install new windows on the front of the Recreation Center*
- *Install air conditioning in Gym 2 at the Recreation Center*
- *Commence Phase 2 of the Nicholson Square Park development*
- *Repair and/or replace existing tennis courts within the Borough*

The Recreation Department takes great pride in offering quality opportunities to enhance the health and vitality of all residents, and strives to offer something fun for everyone. If you haven't visited our parks, the Aquatic Center, or participated in our programs, plan to join us in 2019! To view a listing of seasonal programs, park/playground locations, Aquatic Center details, and facility rental options, please visit our website at:

http://www.chambersburgpa.gov/rec_dep/index.php

ELECTRIC DEPARTMENT

RON PEZON, PE, CEM, CSDP, CDSM, ELECTRIC SUPERINTENDENT

Electric Department Transitioning Again

The Chambersburg Electric Department is a public power electric utility with over 125 years of experience serving its customers with excellence in every way and with the following Mission in mind:

OUR MISSION: "The Chambersburg Electric Department with character, competence, and collaboration will provide to our customers valuable energy products and services that are safe, reliable, and competitively priced. The Electric Department will produce economic and other benefits to the Borough, its citizens, its customers, and employees, while operating in a professional and courteous manner within a structure of local accountability and local control."

In contrast to the Investor Owned Utilities model (IOU) operating outside of the Borough, and typically the newer electric systems (as Chambersburg is well over a century old) paying their stock share-owners expected profits, the municipal electric utilities business model works toward and delivers its set of operating values to the exclusive benefit of its own system, users, and customers. Throughout the United States, there are over approximately 2,000 or so municipal electric utilities operating under the same and successful local community-based utility organization model including 34 others in Pennsylvania although Chambersburg is the largest such public power system.

The Borough started out with its own generation assets back in about 1893, supplying its own original electric street lighting, downtown commercial customers, and eventually more customers then to power the industrial revolution and the local fast-growing economy at large.

There were ups and downs in the economy over the years however the Borough searched continually to meet the generally growing demand of its electric customers.

At times throughout history the load growth was so broad and fast that our predecessors had to make power supply interconnections with the surrounding utilities to purchase some of its electric supply and services. Chambersburg has negotiated three such interconnections with the predecessors, now a First Energy Company, called West Penn Power. An updated interconnection agreement including all of the present Borough-owned generation assets, with a process for new assets, was under negotiations in 2018; with its execution hopefully in 2019. This interconnection is very important to the future of our system as West Penn Power is our gateway to the balance of the electric grid.

As you may have noticed around town, we find ourselves in a moderately growing economy again and, similar to the days of old, we are looking for ways to meet the internal customer load growth, and in ways keeping costs down to help fuel the economy with very low energy prices. Perhaps, we can add sustainably to our portfolio of electric supply options, as this is a continued goal for Town Council.

Back in the day, the options were basically engines and generator sets. Then, as generation technology advanced, boilers and steam turbines, combustion turbines (similar to jet engines), and now today's multiple options of engines, steam, turbines, renewable and sustainable energy sources, and more.

We have explored all options to secure the best supply of power for our community, including photovoltaic solar, wind, battery storage, bio-fuels such as our highly successful landfill gas plant, discharge gases from wastewater treatment plants, and exotic possibilities such as waste/wood fuel to energy.

Beginning in 1996 and up to 2002, for wholesale power purchasing borough electric utilities like Chambersburg, we began participating in the wholesale electricity marketplace or “shopping” the markets. Then, in 2004 and continuing through 2012, Chambersburg purchased all of its power from one generation provider. As wholesale transmission system competition and markets developed into “stock markets for electricity” trading power by the minute, season, and year, the Borough observed better opportunities and therefore began to position itself to purchase multiple sources of generation from multiple suppliers in the marketplace, managed

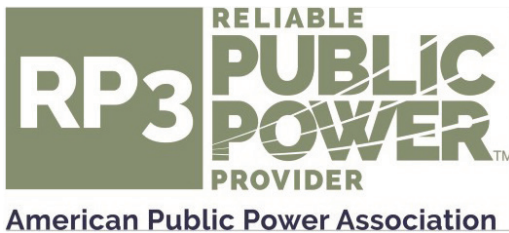
by the Pennsylvania Jersey Maryland Interconnection (PJM for short); our regional grid operator.

Often said, your Borough power team shops for the best priced electricity on behalf of the homes and businesses we supply. We shop for you so you don’t have to go out into the deregulated marketplace and negotiate for your own power supply from unknown or aggressive power agents. When those agents call your home, tell them “no thank you.” We get our power through the Borough of Chambersburg.

We continue to explore new and better ways to manage power supply and generation for the non-profit benefit of our community. Banking on past successes, Chambersburg will, in 2019, sell an Electric Department Capital Improvements Bond, which includes available money to invest in more and better Borough-owned generation; including the possibility of a community solar project to help lower costs.

Reliable Public Power Provider (RP3)

RP3 stands for Reliable Public Power Provider. The American Public Power Association, an organization serving over 2,000 public electric utilities in the Nation, like Chambersburg, continued to develop its workforce, safety, systems, and reliability record through 2018. Chambersburg Electric worked through 2018 in preparation for its fifth RP3 award application in 2019.



The American Public Power Association instituted the RP3 Program to recognize public power entities that have achieved high levels of operational safety, personnel development, system development, and electric system reliability. The Chambersburg Electric Department has achieved this high-level of performance with APPA’s RP3 recognition since 2009.

Accomplishments 2018

The Electric Department performed maintenance and completed some new construction progress on most every aspect of its operating systems in 2018.

Most notable on the asset maintenance side were the fuel delivery, piston, cylinder liner rebuilds on the Fairbanks Morse Unit #7 at the Falling Spring Generating Station and the complete rebuild of the two cooling towers for the four engine gen-sets at the Orchard Park Generating Station.



Falling Spring Generating Station #7 Rebuild



Orchard Park Generating Station Cooling Tower Rebuilds

Revenues, Expenses, and Rates



Working on Feeder Tie Along Broad Street

Chambersburg has not changed its electric rates since November of 2014. This was accomplished while replacing and upgrading aging infrastructure during and since that time. Whereas, public information shows that many surrounding Pennsylvania utilities have already or will raise their rates and with long overdue infrastructure upgrades stated as the most common reason. The Pennsylvania average residential rate, at approximately \$140/month (1,000 kWh) is approximately 39% higher than Chambersburg while the Borough-surrounding electric utility came in about 14% higher than the Chambersburg utility.

The Borough has eight main power substations where the voltage is transformed down from 69,000 volts (transmission) to the more standard street voltage of 12,470 volts (distribution feeders). Feeder ties as in the Broad street upgrade, coupled with the replacement of Commerce Street Substation Power Transformers in 2019 will effectively support itself and other substations in the event of a power transformer failure at other substations.

Electric Department Workforce Development

The Electric Department has been developing its workforce to be strong, diverse, and with deeper knowledge in the various required technical fields in light of the workforce challenges facing Chambersburg. Just as customer load growth has dictated that we upgrade and add new equipment to the system for capacity, so too it will be that we will simultaneously phase in new workers as the seasoned workforce is replaced in the coming years without losing overall functional competency. Specifically, the Department has focused on succession planning, personnel recruitment as appropriate, retention, and staff development. These efforts are to be stepped up in 2019.

Chambersburg’s average all-in cost per 1,000 kWh consumed per month is:

RESIDENTIAL (Domestic)
\$100.89 /month (100 kWh used per month)
SECONDARY POWER (Small Commercial, Institutional, Industrial)
\$96.58 /month (100 kWh used per month)

PRIMARY POWER (Commercial, Institutional, Industrial)
\$82.28 /month (100 kWh used per month)
HIGH VOLTAGE POWER (Large Industrial)
\$67.54 /month (100 kWh used per month)

GAS DEPARTMENT

JOHN LEARY, GAS SUPERINTENDENT

Chambersburg Natural Gas Department Delivers Safe & Clean Energy at Low Cost to Citizens

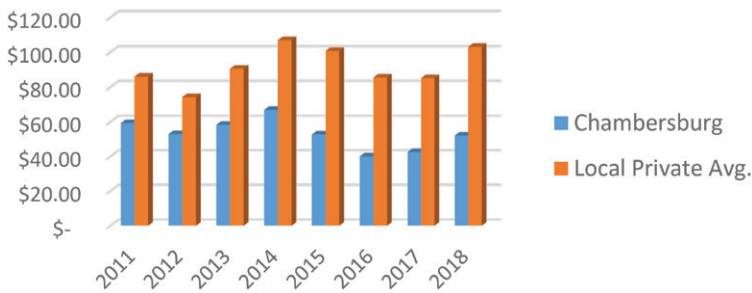


Home and business owners across America recognize the benefits of safe, reliable, affordable and environmentally friendly natural gas. Chambersburg residents are especially blessed to be served natural gas by the Chambersburg

Borough Gas Department. Safety is our top priority, and no gas system in PA is safer than Chambersburg's. Additionally, Chambersburg residents pay the lowest prices for natural gas in PA.

Chambersburg residents' gas prices are currently 49.5% lower than local private gas companies, and the lowest in Pennsylvania. An average residential customer has paid \$587.64 for gas over the past twelve months vs. \$1,164.42 at average local private utility rates as approved by the Pennsylvania Public Utilities Commission (for a customer using the same amount of gas as the average Chambersburg customer). Borough gas costs about 1/4 the price per BTU as heating oil or electric.

Avg. Monthly Residential Gas Bill



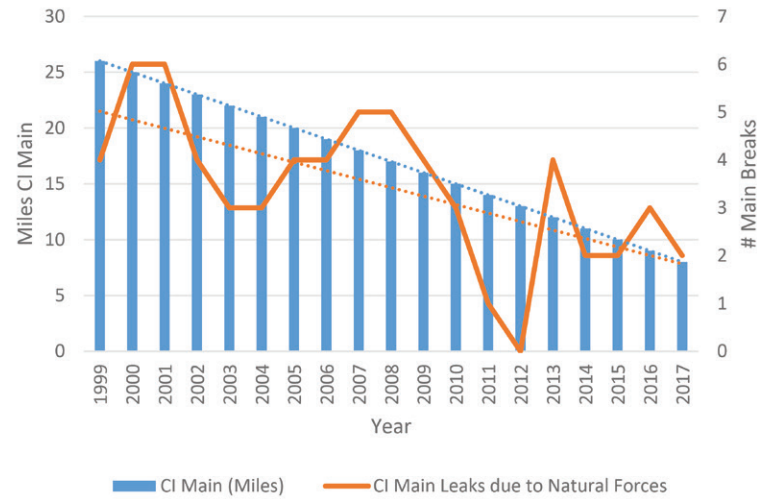
There have been zero reportable gas safety incidents in Chambersburg in the past 30+ years, and we believe that no system is safer in Pennsylvania. The PA PUC Gas Safety Division conducted five routine gas safety inspections of Chambersburg's system in 2018, with no violations found.

We are also excited to provide over \$10 million in annual benefits to the Borough. This includes total annual savings of \$6 million in gas bills, \$1.7 million to fund essential Borough operations (which includes sharing services such as Finance, Personnel, IT and a Payment in Lieu of Taxes), and \$2.5 million injected into the local economy.

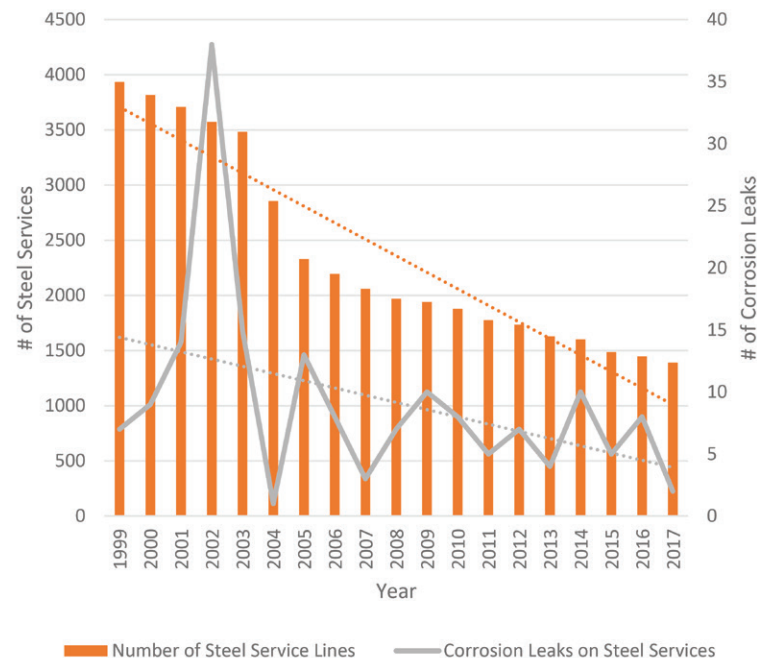
The safety of Chambersburg gas customers and Chambersburg employees is our top priority. To that end, the Gas Department has strong programs in leak detection, corrosion prevention, public education, and employee training.

A large part of our safety program consists of an aggressive program to replace old underground piping. As can be seen in the charts below, gas leaks in the Borough have trended significantly lower as we've replaced old pipes.

Chambersburg Cast Iron Main Breaks Trend



Chambersburg Steel Service Corrosion Leaks



The Chambersburg Gas Department is proud to be a winner of the 2018 APGA Safety Award in recognition of our safety efforts and safety record. This is the fifth straight year Chambersburg has been presented this award.



Additionally, the Chambersburg Gas Department is proud to assist the Chambersburg Fire Department with the purchasing of Carbon Monoxide (CO) detectors for customers' protection from this dangerous odorless gas that can be a byproduct of malfunctioning heating systems. We have been sponsoring this program for the past five years, and have purchased over 1,000 CO detectors for Borough homes. We intend to continue these purchases indefinitely.



The System Operational Achievement Recognition (SOAR) award was developed by the American Public Gas Association (APGA) to recognize the best public gas systems in the US, with excellence measured in four areas; System Integrity, System Improvement, Employee Safety and Workforce Development.

Last year, Chambersburg was awarded SOAR at the Gold level - the highest possible level. There are approximately 1,000 Public Gas Systems in the US. Only 36 systems have earned SOAR Awards, with just four at the Gold level. The SOAR award is analogous to APPA's RP3 award (RP3's three levels are Diamond, Platinum and Gold).

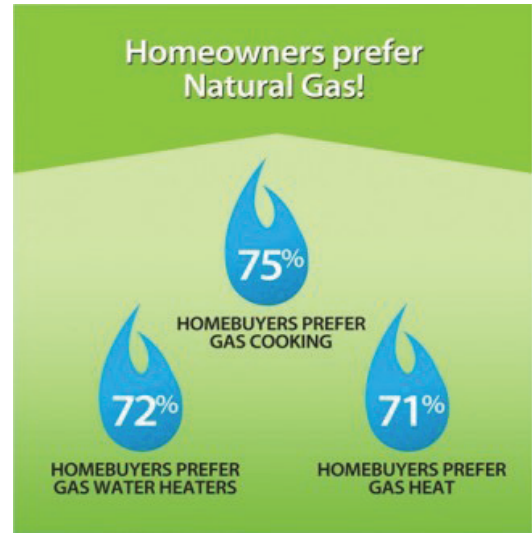
To benefit more residents, the Gas Department offers a highly successful Gas Conversion Financing Program. To date, we have almost 500 homes participating, with a total value of \$2.2 million in 0% interest loans. The Borough of Chambersburg's Main Street Energy Efficiency Financing Program is an on-bill financing program designed to improve energy efficiency for customers by providing low-cost financing to residential homeowners for the purchase and installation of high efficiency natural gas appliances to replace non-gas units.

Funds are available for residential homeowners where natural gas service is available for the purchase and installation of natural gas ENERGY STAR residential appliances - natural gas furnaces, natural gas tank-less water heaters, and certain tank water heaters.

Structure & Requirements of Loan for Chambersburg program:

- Maximum loan amount - \$5,000
- Maximum loan term - 60 months
- Loans will carry a 0% interest rate
- Each loan will carry a \$3.00 per month administrative fee
- Loans require 24 month good utility bill payment history
- Loan repayments will be added to customer's monthly utility bill

The Gas Department has also begun offering loans up to \$10,000 to assist small commercial businesses achieve energy cost savings by converting to gas. We believe helping local small businesses be successful ends up benefiting everyone in the Borough.



WATER & SEWER DEPARTMENT
LANCE ANDERSON, PE, WATER & SEWER SUPERINTENDENT

East Conococheague Interceptor Upgrades in 2019

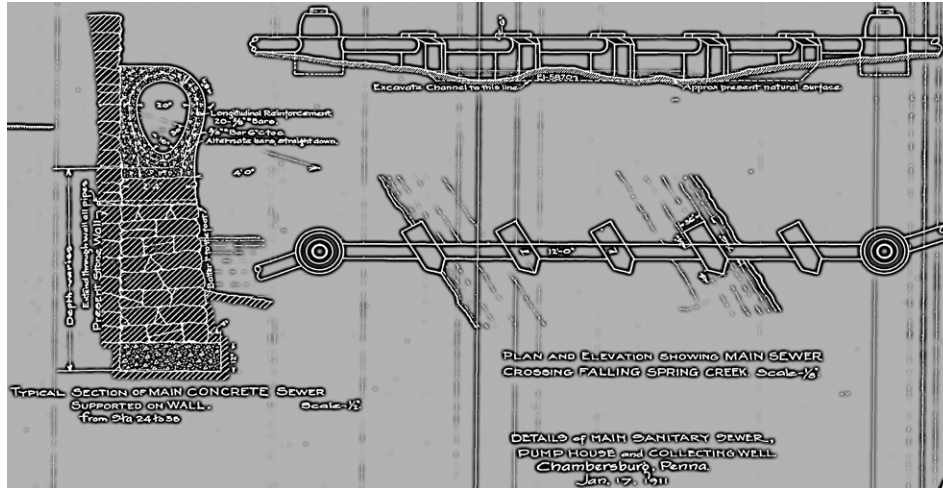
The Borough of Chambersburg has operated a Sewer System since 1911. The current collection and conveyance system includes more than 86 miles of mains and 2,287 manholes. Additionally, the collection and conveyance system resides entirely in the Borough of Chambersburg, but serves portions of Greene Township, Hamilton Township, and Guilford Township, who all contribute flow to the interceptors near the Borough boundaries. Therefore, the conveyance system is considered to service all of the surrounding townships and the Borough.

An interceptor is a major sewer line that receives wastewater flows from collector sewers. Interceptors are the largest diameter lines in a sewer system and carry wastewater directly to the treatment facility or to another interceptor.

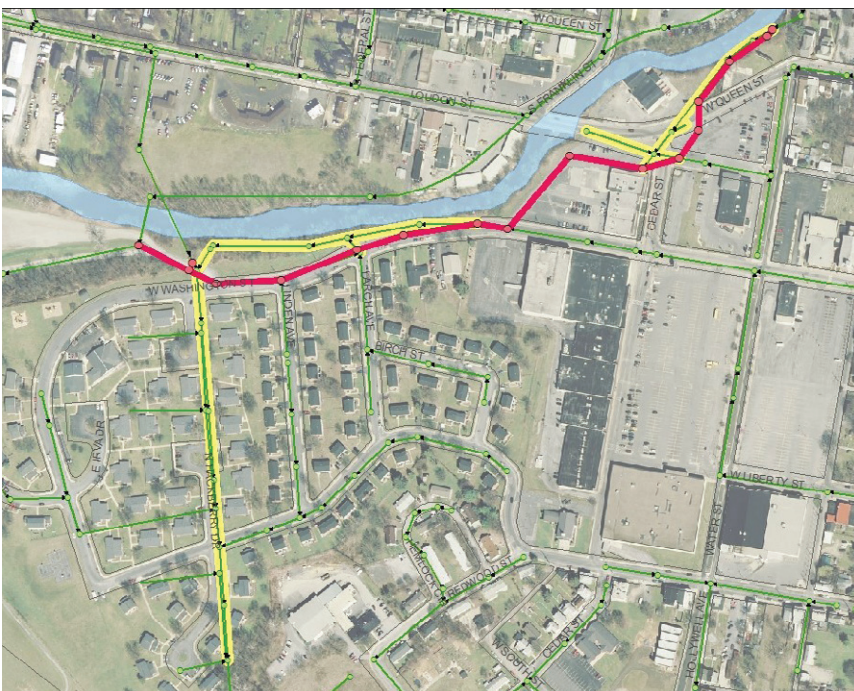
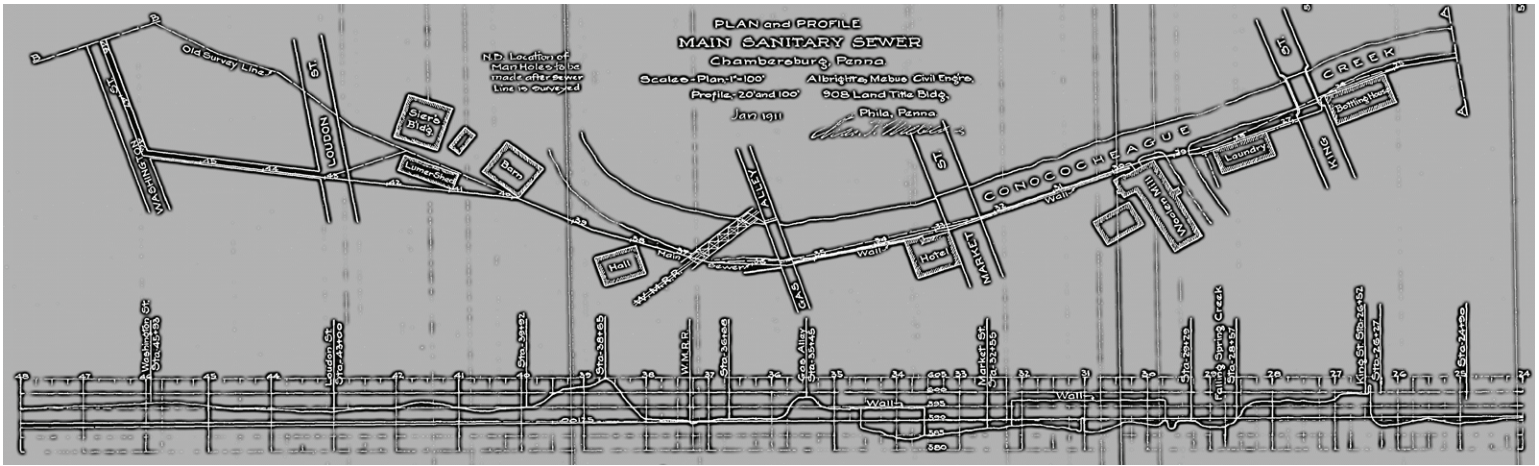
The Borough's interceptors include:

- East Conococheague: 24" pipe; constructed 1911
- Falling Spring: 27" pipe; constructed 1965; upgraded 2005
- West Conococheague: 42" pipe; constructed 1977
- South End: 21" pipe; constructed 1987

While the Falling Spring, West Conococheague, and South End interceptors were built as the Borough and the surrounding townships developed and expanded, the East Conococheague interceptor has remained in service since the beginning of waste-water treatment in 1911. The interceptor begins at the intersection of Vine Street and Wolf Avenue and terminates at Hollywell Avenue near Dump Road. Shown below are portions of the original design drawings for the interceptor.



1911 Plans for First Chambersburg Sewer Line along the Creek



In 2019, a portion of the East Conococheague Interceptor will be upgraded in order to increase flow capacity and support future growth and development.

The project includes the following:

- The replacement of nearly 2,100 linear feet of existing 24" pipe with new 36" PVC pipe and the abandonment of 1,100 feet of existing 24" pipe.
- The interceptor path will be realigned away from the stream bank and diverted to the West Conococheague Interceptor, terminating within the entrance to the Nitterhouse Soccer Complex. The new alignment path is shown in red below (the original path is shown in yellow).

The project was bid on August 13, 2018 and was awarded on October 8, 2018 to DOLI Construction Corporation of Chalfont, PA. The cost for the upgrades is \$2,117,568 with 46% being the Borough's share and 54% being the township partners' share. Work is expected to begin February 2019 with a 180 day construction schedule.

Once completed, the East Conococheague Interceptor will continue to serve the Borough and surrounding municipalities by conveying existing peak flows in addition to flows from future growth and development to the recently upgraded J. Hase Mowrey Regional Wastewater Treatment Facility.

This major sewer project will impact residents of the Meadow Creek neighborhood

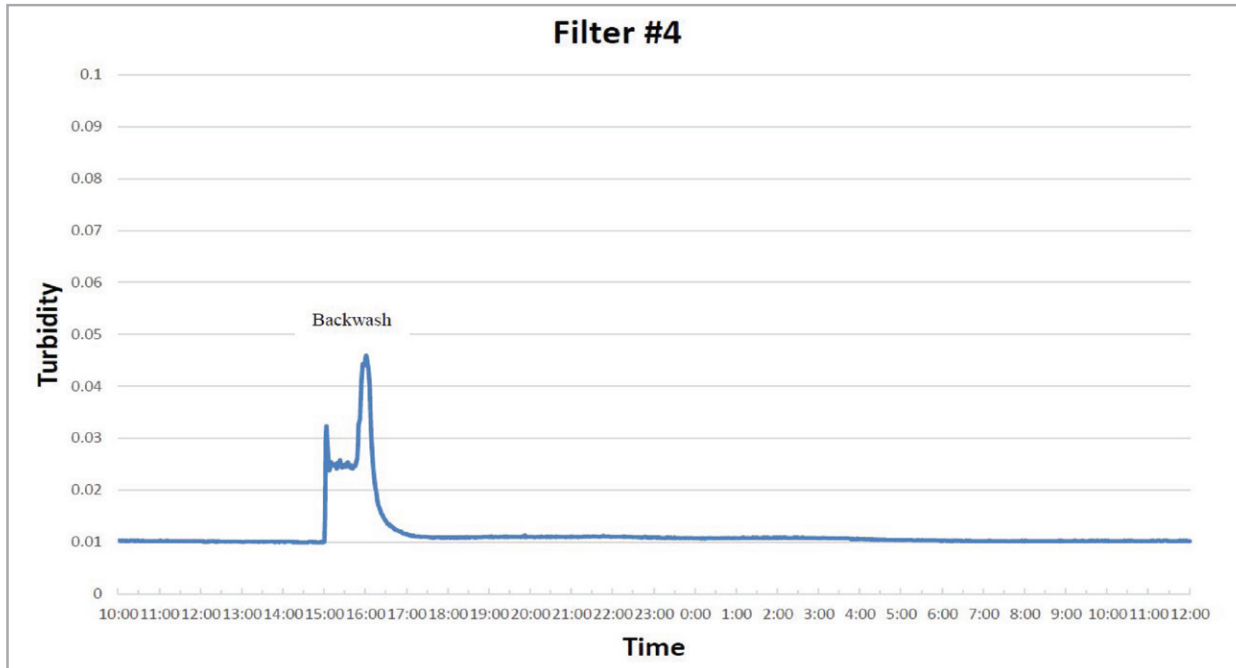
Chambersburg Water Plant Receives “Commendable” Rating

On August 22-23, 2018, staff from the Pennsylvania Department of Environmental Protection (DEP), Bureau of Safe Drinking Water, were on-site to evaluate the optimization level of treatment at the Chambersburg Water Plant.

DEP views optimization as a process of continual improvement of the effectiveness of treatment processes to provide the highest level of consumer protection from waterborne pathogens and to ensure long-term process reliability. Through the evaluation, each process component was assessed for its capability to consistently meet the turbidity and disinfection

requirements of the Pennsylvania Filtration Rule. Additionally, individual treatment processes were evaluated on the ability to continuously provide optimized or most-effective barriers to the passage of microorganisms.

The evaluation follows specific target performance goals for sedimentation, filtration, and disinfection processes – goals that are easily met during normal routine operation at the Chambersburg treatment plant. DEP staff collected samples and data during the evaluation, including installation of in-line instruments to verify the readings of the plant’s continuous-monitoring instruments.



Filter effluent turbidity for filter #4 below the optimization goal of .1 ntu. Data collected by DEP August 22-23



Chambersburg's Julio D. Lecuona Water Treatment Plant

At the conclusion of the evaluation, settled and filtered water turbidities remained below the optimization goals. Historical turbidity and water quality data from the previous year also indicated optimized performance. Due to these findings, the Chambersburg treatment plant received a “commendable” performance rating for its ability to remove waterborne pathogens and similar-sized particles through optimized filter plant performance.

Of the performance rating determinations, “commendable” is the most desired outcome of a filter plant performance evaluation. “Satisfactory” and “Needs Improvement” are the other rating determinations and both indicate

that there are operational and/or performance weaknesses that are hindering optimized filter plant performance.

Plant staff should be pleased with the rating determination and continue with process improvements to ensure that Borough consumers are receiving the highest quality drinking water that the Chambersburg water treatment plant is capable of producing.

CHAMBERSBURG BOROUGH GREEN YARD WASTE CARDS NOW AVAILABLE FOR 2019

The Borough now has a new and improved system for the recycling of green yard waste and other items, in keeping with State and Federal laws. These rules are strictly enforced.

The Borough's green yard waste recycling center will reopen on W. Commerce Street, just off N. Franklin Street, in Hamilton Township on April 2, 2019. The old site, at the Borough Farm, off Hollywell Avenue, is no longer available to the public. The site will be open Tuesday through Saturday, 8 a.m. to 6 p.m., and residents must buy a pre-paid Green Yard Waste Card at City Hall before using the site. Contractors, landscapers, and landlords will be invoiced for their waste and they should open an account at City Hall during regular business hours.



GREEN YARD WASTE DROP OFF RULES:

ELIGIBLE GREEN YARD WASTE: Acorns, Bark, Branches, Brush, Bushes, Flowers, Foliage, Kindling, Knots, Leaves, Fall Tree Leaves, Limbs, Plants, Roots/Rootballs, Sawdust, Shrubs, Twigs, Wood chips

**NO TREE TRUNKS - NO LOGS
DO NOT DUMP LARGE PIECES OF WOOD**

The Borough will not receive tree trunks that exceed the size and weight limits below:

No individual item may weigh more than 30 lbs

No individual item may be longer in length than 6 feet

No individual item may have a diameter in excess of 6 inches

Organic material may need to be chopped or chipped prior to delivery to the site to meet these requirements

In general, logs and trunks must be cut down in order to meet size/weight limits

NO GRASS CLIPPINGS

The Borough will not accept grass at our facility. Grass may be considered trash or composted. Per Pennsylvania DEP, grass can be recycled on your property. Grass can be mulched and left on your lawn to help it grow or deposited in a backyard compost heap. Grass overwhelms our yard waste program.

Grass might be placed in trash bags or cans and left out with your municipal solid waste for collection and disposal.

FALL LEAVES COLLECTED CURBSIDE

The Borough will continue to collect fall leaves at both our Green Waste Facility and when we collect fall leaves curbside at your house. We encourage you to let the Borough collect and recycle fall leaves through our separate collection program.

Property owners should sweep and rake fall leaves loose to the curb line/wind row for on street collection by the Borough. Leaves do not need to be placed in bags; they should be left loose for collection. If you want to bag leaves, please use Kraft style paper bags, which are available through home improvement retailers.

NO PLASTIC BAGS DO NOT DUMP PLASTIC BAGS

The Borough cannot receive any plastic bags as the plastic is not recycled by our program. Eligible waste should be dropped at the facility either loose or in Kraft style paper bags, which are available through home improvement retailers. Waste in plastic bags will be rejected.

NO TRASH OR CONSTRUCTION DEBRIS DO NOT DUMP CONSTRUCTION WOOD

Beams, block, brick, concrete, construction wood, decking, dirt, dowels, grime, gypsum, metal, nails/tacks/fasteners, pallets, paneling, plastic, plywood, shale, shingles, siding, soil and stone are all ineligible waste.

**Contact David Finch, Assistant Borough Manager with questions:
(717) 660-2702 or dfinch@chambersburgpa.gov**

PLEASE KEEP GRASS CLIPPINGS OUT OF STORM DRAINS

The Borough of Chambersburg asks that residents and business owners keep grass clippings on your property and off of the sidewalk, curb and street. Local law (Chapter 109) prohibits any grass clippings to be placed into a public street or alley along the curb line in such a manner that the clippings cover, or could cover, a storm drain or enter the storm sewer system. Dumping or hosing of grass clippings into a storm drain or the storm sewer system is also prohibited. Grass clippings can clog storm drains and the storm sewer system, which may result in street flooding. Grass clippings can also harm the Conococheague Creek and Falling Spring Creek, where the Borough storm sewer system empties.

PROHIBITED



WHAT YOU CAN DO:

- Keep all grass clippings on your property; off of the curb and sidewalk and out of the street.
- Compost grass clippings on your property away from storm drains, wetlands and streams.
- Grass clippings can be bagged and placed at the curbside or other designated area for collection by the Borough Sanitation Department on your regularly scheduled weekly trash collection day. Please note, the number of trash receptacles or bags - including those with grass clippings - collected from any one household unit per week is limited to three unless accompanied by a tag purchased from the Borough for each receptacle or bag over three.
- If you see a storm drain that is clogged and can clear it without placing yourself in danger, please remove the grass clippings or other debris. If you cannot, or do not want to, clear the storm drain, please contact the Borough Customer Service Center at:

717-263-4111 or servicecenter@chambersburgpa.gov

Borough of Chambersburg

If you would like to learn more about the municipal separate storm sewer system (MS4), please visit the Borough website at:

www.chambersburgpa.org, *click on the Documents link and then scroll down to the Storm Sewer section.*

Or contact Andrew Stottlemeyer, Storm Sewer System Manager at:

717-709-2289 or astottlemeyer@chambersburgpa.gov

VACANT HOMES / APARTMENTS & SANITATION BILLS



Helpful Tips Regarding What to Do When a Home is Vacant

IN CHAMBERSBURG, EVERY RESIDENTIAL UNIT IS REQUIRED BY LOCAL LAW TO PAY A MONTHLY TRASH BILL. EVERYONE PAYS THE SAME BILL REGARDLESS IF THEY TOSS ONE, TWO, OR THREE BAGS.

THE RESIDENTIAL TRASH BILL COVERS YOUR SHARE OF THE COSTS OF OPERATING THE BOROUGH'S SANITATION DEPARTMENT EXPENSES FOR THE MONTH.

However, if your residential unit is temporarily vacant, per the local law, you can request a credit on your next trash bill.

1. The law says that you can only request a credit if your residential unit has been vacant for 16 or more days in any one billing period. So, short vacancies do not result in a credit.
2. Everyone who believes that they are due a credit, must call the Sanitation Department and request a credit.
3. Effective April 1, 2019, the submission of a utility bill with a note from the account holder, indicating that a unit was "vacant", will no longer be accepted. You must call the Sanitation Department and request the credit. If that vacancy credit request is not called in and not verified by the Sanitation Department, you will be billed and will be responsible for any late charges that accumulate.
4. Finally, the Sanitation Department will investigate and confirm the vacancy request. Those units declaring vacancy, but found to be creating solid waste, may be subject to fees and penalties in excess of the normal sanitation rate.

Please contact (717) 261-3213 to apply for the vacancy credit after your house or apartment has gone for 16 or more days with the unit being uninhabited. Only after the Sanitation Department has verified the request, will a credit be issued on an open utility account. This may be for the following month's trash bill.

DOING OUR PART TO MAKE OUR COMMUNITY A GREAT PLACE TO LIVE

GET READY FOR SPRINGTIME

Helpful Tips Regarding Borough Rules and Laws

GRASS/WEEDS - Owners or occupants of every property within the Borough of Chambersburg may not permit their grass, weeds, or other vegetation (not edible or planted for some useful or ornamental purpose) to grow in excess of ten (10") inches in height on their property. Also, property owners must keep grass and weeds from growing inside their sidewalk areas or along the curb in front of their properties. In cases where there are grass and weeds growing in these areas, property owners are responsible to remove them. Finally, anything but grass or concrete between the sidewalk & curb in front of your property, requires the completion of an application and the issuance of a free Borough permit.

TREES OVER SIDEWALKS - Property owners are reminded that all trees, shrubs, hedges, and other growing vegetation overhanging sidewalks must be kept trimmed to height of fewer than eight (8) feet to avoid interference with pedestrians.

TREE LIMBS OVER THE ROAD - Property owners are reminded that all tree limbs overhanging the main travel portion of a street within fourteen (14) feet above the paved roadway shall be removed or trimmed.

DEAD OR DYING STREET TREES - Property owners are reminded that all street trees (trees along the street) are the responsibility of the adjacent property owner and the Borough's Shade Tree Commission is responsible for making sure they are safe and healthy.

GARBAGE, TRASH AND LITTER - Property owners are reminded that the Borough enforces property maintenance standards. Nuisances in fact, on private property, must be remediated or the property owners may face fines and civil penalties. Complaints of these violations should be made through the Codes Office, 717-251-2443; please provide the address of the property in violation. If an inspection of the property verifies a violation, a notice will be mailed to the property owner requiring that the trash, grass, weeds, and/or vegetation be removed, trimmed, or cut, or otherwise corrected. If the notice is not complied with, the Borough will correct the violation ourselves, which will result in a bill to the property owner covering the actual costs of removing, trimming and/or cutting plus ten (10%) percent. If this bill is not paid within thirty (30) days of issuance, the Borough will file a lien against the property based on the amount of the bill. The filing of a lien requires the property owner to pay the amount of the billing, filing costs and 10% simple interest (from the date of the filing of the lien). It is Borough policy to execute liens which may result in the sale of the property.

BARKING DOGS - Borough Ordinance 96, Article II states that a dog owner shall be presumed to have created a nuisance if he shall permit his dog to cause annoyance or discomfort to, or to disturb the peace of the citizens, residents, or other persons lawfully in the Borough by barking, yelping, howling, or causing any other unseemly noise...for a period of 10 minutes, or the making of such noise intermittently for 1/2 hour or more. If you are reported for violating the barking dog ordinance you can be fined up to \$300.

DOG WASTE - Another problem sometimes faced by residents is dog waste left on public or private property. This is a violation of Borough Ordinance 96, Article III. Please clean up after your dog; you could be fined up to \$25 for each offense.

For more information, call the Chambersburg Customer Service Center 24/7 at 717-263-4111.



NOISE ORDINANCE - there are two noise ordinances being enforced in the Borough of Chambersburg:

The first is called the Noise Nuisance Ordinance. This ordinance is enforced by the Borough's Police Department (717-264-4131). It prohibits certain noise nuisances at any time, for example:

- **Noise from a vehicle or its sound system plainly audible or felt at a distance of 100 feet from the vehicle;**
- **Animal noises lasting for 10 minutes or more continuously or intermittently for 30 minutes;**
- **Vehicle racing; and**
- **Noise from improperly maintained equipment.**

This ordinance also creates a quiet period. This is from 10 pm to 6 am on Sundays and weekdays. On weekends the quiet period begins at 11 pm on Friday and Saturday nights and ends at 8 am on the following mornings. During the quiet period noise from any source (with some common sense exceptions) may not be plainly audible or felt across a property line or from within another dwelling unit (for example, adjoining apartments).

The second is the Noise Performance Standards in the Zoning Ordinance. This ordinance is enforced by the Zoning Officer (717-251-2436). This ordinance establishes standards for noise from land uses (generally, businesses or industries). Basically, in a residential district the noise level should be lower at night (10 pm to 6 am) and all day on Sundays and legal holidays. In a commercial area the noise can be louder with a quieter period at night. In manufacturing districts the permitted noise level is higher at all times. Please note that landlords will be notified if their tenants violate noise rules.

DISPOSING OF BULKY ITEMS LIKE OLD FURNITURE

It is illegal to place bulky items such as furniture, beds, boxes, and other larger or heavy household items on the sidewalk or street. Illegally dumped bulky items will be collected by Borough employees and the adjacent property owner will be assessed a \$50 disposal fee per item to recover the actual cost of disposal. The Borough provides to all residents a bulky item drop off program in the spring and fall of each year. Please contact David Finch, Assistant Borough Manager, at 717-660-2702 with questions or for more information.

For more information, call the Chambersburg Customer Service Center 24/7 at 717-263-4111.

DOING OUR PART TO MAKE OUR COMMUNITY A GREAT PLACE TO LIVE



**RECYCLE OFTEN.
RECYCLE RIGHT.™**



Borough of Chambersburg

Single stream recycling:



**Plastic Bottles
& Containers**



**Food & Beverage
Cans**



Paper



**Flattened Cardboard
& Paperboard**



**Food & Beverage
Cartons**



**Clear, Green &
Brown Glass**

Do NOT include in your mixed recycling bin:



NO Food Waste
(Compost instead!)



**NO Plastic
Supermarket
Bags & Film**



**NO Foam Cups,
Packing Peanuts
& Containers**



NO Needles
(Keep medical waste out of recycling. Place in safe disposal
medical trash containers)

**To Learn More Visit:
RecycleOftenRecycleRight.com**

#RORR

**Please place recycling all in one bin to be picked up by
Waste Management on behalf of Chambersburg every week
on the same day and in the same place as your Borough
trash pick up.**

Chambersburg Financial Operations Annual Report

In 2018, the Borough's Finance Department experienced several personnel changes, including the addition of a Staff Accountant position to take over many of the duties of the Assistant Finance Director, who transferred to another department. In addition, we added a Reception Clerk position to improve our customer service in the lobby of Borough Hall, by facilitating both telephone and in-person customer and visitor communication. Also, our buildings and grounds maintenance operation added the Aquatic Center Facility and Buildings Maintenance Technician in order to address both Borough Hall campus and Aquatic Center maintenance projects.

Additionally, upon Borough Council's approval, the Finance Department entered into a contract with Harris Enterprise Resource Planning in February 2018. With this immense and comprehensive financial software project, under the project management of the Director of Finance, the Finance Department has begun the implementation of a new enterprise resource planning software package. This project will coordinate implementation of the Electric, Water, Sewer, Gas, Storm Sewer, Community Development, Human Resources, Warehouse, and Motor Equipment Departments of all financial management systems. The intent of such implementation is to increase communication and productivity amongst the Borough's multiple departments, thereby leading to a more efficient use of taxpayer and ratepayer dollars. Implementation began in April of 2018, and will last through late 2019 or early 2020.

Since 2015, the Finance Department continues to work directly with the Borough's investment consultants - Sterling Advisors, with \$44.4 million under management, in order to realize an average yield of 1.40%, with an average maturity of only 1.8 years, and an estimated annual income of \$626,393. Following State mandated guidelines for investments, these increased returns should further lessen the burden on the Borough's tax and operating revenues for the funding of operations.

For the fourth consecutive year, the Finance Department also administered the Borough's Payment In Lieu of Taxes (PILOT) solicitation campaign, in which tax exempt agencies that pay no property tax, yet still receive the benefit of municipal police and fire services, were requested to contribute towards those services, in lieu of taxes. The campaign raised \$37,464 to be used towards those services, which the Borough would not have otherwise received. This represents an increase of 39% over PILOT's received in 2015, since undertaking this initiative.

The Finance Department also continued to administer the Borough's collections process, instituted in 2015, which resulted in the collection of 35% of delinquent debt identified as collectible by January 2018, as of July 31, 2018, and YTD collections of delinquent debt exceeding \$160,295 - a figure that is lesser than past years, due to the process effectively containing instances of delinquency. This process has significantly mitigated the number of outstanding invoices being placed into third-party collections, and the Borough is keeping pace with the expected performance of third-party collection agencies by collecting 74.73% of debt within sixty days of delinquency.

As all the Borough utilities are non-profit community-owned user pools, it is imperative that all customers pay their fair share of expenses, otherwise the balance of good customers would be required to pick up the slack.

The Borough's Finance Department is separated into different functional offices. One office, the Finance & Accounting Office moved into the second floor of the Utility's Departments Addition in 2018. A second unit, our City Hall & Customer Service office took up residence in the new rear lobby off the back parking lot in the Utility Departments Addition. There is a new drive-thru teller window in the back of Borough Hall as well as plenty of off-street parking if you need to enter our new lobby to pay your utility bill.



Most municipalities do not own and operate large scale utility operations so, whatever back office operations they manage are often in their General Fund. In Chambersburg, most of the employees, equipment, personnel, and financial work involve our utilities and therefore putting all the back office operations in a separate fund that bills back its costs to other departments makes much more sense. In doing so, the utilities, the largest users of these services, also pay the largest share of these back office operations. The Finance Department is an example of one of those back office operations.

Finally, the Finance Department, again, proudly received recognition from the Government Finance Officers Association, via the award of the Certificate of Achievement for Excellence in Financial Reporting, for its Comprehensive Annual Financial Report for the Fiscal Year Ended December 31, 2016.

2018 ACTUAL

REVENUES:

Taxes: Property, Wage, Deed Transfer, Emergency & Municipal & PILOT	\$11,624,772
Police Fines & Costs	\$168,400
Recreation Department - Pool & Park Receipts	\$188,537
Federal, State & Other Reimbursements	\$1,003,604
Licenses, Permits, Ambulance, & Other Receipts	\$3,956,313
Enterprise Funds	\$56,093,654
Internal Service Funds	\$17,212,590
Payroll, Employees' Pensions & Other Trust Funds	\$17,889,717
Surplus Operating Funds from preceding Fiscal Year	\$35,325,927
Surplus Special and Reserve Funds from preceding Fiscal Year	\$22,749,679

AMOUNT:

TOTAL RECEIPTS

Inter-Fund Transfers \$166,213,194

\$9,984,359

TOTAL RECEIPTS AND INTERFUND TRANSFERS

\$176,197,553

APPROPRIATIONS:

Fire, Ambulance, & Police	\$9,195,156
Highway, Traffic & Lighting	\$2,637,052
Public Recreation	\$2,061,803
General Administration	\$1,172,965
Community Development	\$2,609,667
Enterprise Funds	\$59,026,897
Internal Service Funds	\$16,290,429
Payroll, Employee Pensions & Other Trust Funds	\$17,935,209
Surplus Operating Funds from preceding Fiscal Year	\$31,191,036
Surplus Special and Reserve Funds from preceding Fiscal Year	\$24,420,983

TOTAL EXPENDITURES

Inter-Fund Transfers \$166,541,196

\$9,984,359

TOTAL EXPENDITURES AND INTERFUND TRANSFERS

\$176,525,555

PROPERTY TAX RATES - DIRECT AND OVERLAPPING GOVERNMENTS

TAX YEAR	BOROUGH OF CHAMBERSBURG	CHAMBERSBURG SCHOOL DISTRICT	FRANKLIN COUNTY	FRANKLIN COUNTY LIBRARY
2018	30.5 mils	109.647 mils	27.60 mils	1.05 mils
2017	25.5 mils	105.94 mils	27.60 mils	1.05 mils
2016	25.5 mils	101.378 mils	27.60 mils	1.05 mils
2015	23.5 mils	98.426 mils	25.65 mils	1.05 mils
2014	23.5 mils	96.12 mils	25.65 mils	1.05 mils

1. Chambersburg Town Council adopts only the Borough rate; not the other rates.
2. Chambersburg Town Council did not raise taxes for six years prior to 2014.
3. Your Borough Property Tax represents only 18¢ of every \$1 paid in property taxes in 2018.
4. The Borough also collects Earned Income Tax, Deed Transfer Tax, and Local Services Tax.

2019 COUNCIL ROSTER

MAYOR AND MEMBERS OF TOWN COUNCIL OF THE BOROUGH OF CHAMBERSBURG, PENNSYLVANIA

MEMBERS OF COUNCIL

Alice C. Elia
1447 Wilson Avenue
First Ward - 2016-2019
aelia@chambersburgpa.gov

Samantha J. Bietsch
218 Limekiln Drive
Second Ward - 2016-2019
sbietsch@chambersburgpa.gov

Kathy J. Leedy
191 Eisenhower Drive
Third Ward - 2016-2019
(r) 717-267-0580
kleedy@chambersburgpa.gov

Sharon A. Bigler
359 High Street
Fourth Ward - 2016-2019
(r) 717-263-5524
sbigler@chambersburgpa.gov

Herbert R. Dolaway
1135 Brookwood Drive
Fifth Ward - 2016-2019
(r) 717-264-9058
hdolaway@chambersburgpa.gov

Allen B. Coffman
112 Pennsylvania Avenue
First Ward - 2018-2021
(r) 717-267-2739
acoffman@chambersburgpa.gov

Michael Herbert
209 South Coldbrook Avenue
Second Ward - 2018-2021
mherbert@chambersburgpa.gov

Barbara Beattie
218 Lantern Lane
Third Ward - 2018-2021
(r) 717-261-1917
bbeattie@chambersburgpa.gov

Amer Chaudhry
97 Glen Street
Fourth Ward - 2018-2021
achaudhry@chambersburgpa.gov

Heath E. Talhelm
840 Brandon Drive
Fifth Ward - 2018-2021
(r) 717-263-1108
htalhelm@chambersburgpa.gov

MAYOR

Walter C. Bietsch
530 East Liberty Street
Chambersburg, PA 17201
Mayors Office 717-261-3243
mayor@chambersburgpa.gov

COUNCIL MEETINGS

7:00 P.M.
Regular Public:
2nd and 4th Mondays
Council Chambers

OFFICE ADDRESS:
100 SOUTH SECOND STREET,
CHAMBERSBURG, PA 17201

OFFICE PHONE:
(717) 264-5151

BOROUGH STAFF

Jeffrey Stonehill
Borough Manager
Director of Utilities
(b) 717-251-2433

David C. Finch
Assistant Borough
Manager / Public
Works Director
(b) 717-660-2702

Phil Wolgemuth
Assistant to the Borough
Manager / Land Use and
Development Director
(b) 717-251-2436

Jamia L. Wright
Borough Secretary
(b) 717-261-2437

Kristine M. Baker
Assistant Borough
Secretary
(b) 717-251-2407

G. Bryan Salzmann
Borough Solicitor
(b) 717-263-2121

Welton J. Fischer
Assistant Borough Solicitor
(b) 717-264-8020

Ron Pezon
Electric Superintendent
(b) 717-251-2426

Jeff Heverley
Assistant Electric
Superintendent
(b) 717-251-2418

John Leary
Gas Superintendent
(b) 717-251-2422

Jon Mason
Assistant Gas
Superintendent
(b) 717-251-2423

Lance Anderson
Water and Sewer
Superintendent
(b) 717-251-2405

Travis Amsley
Assistant to the Water
and Sewer Superintendent
(b) 717-251-2439

A. Elwood Sord
Assistant Public Works
Director
(b) 717-251-2479

Dustin Ulrich
Emergency Services Chief
(b) 717-251-2475

Roland Comacho
Police Chief
(b) 717-264-4131

Julie Redding
Recreation Superintendent
(b) 717-251-2470

William F. Dubbs, Jr.
Property Maintenance
Code Officer
(b) 717-251-2444

Ana Carey
Property Maintenance
Code Officer
(b) 717-251-2445

Guy Shaul
Economic Development
Specialist
(b) 717-251-2446

Jason Cohen
Finance Director
(b) 717-251-2412

Richard Fahnstock
Franklin Co. Area
Tax Bureau
(b) 717-263-5141

Brenda Hill
Borough Tax Collector
(b) 717-263-6565

BOROUGH OF CHAMBERSBURG

100 SOUTH SECOND STREET | CHAMBERSBURG, PA 17201

www.chambersburgpa.gov | Phone: (717) 264-5151

boroughsecretariesoffice@chambersburgpa.gov

BOROUGH OF CHAMBERSBURG
100 South Second Street
Chambersburg, PA 17201-0909

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ECRWSSDDM
POSTAL CUSTOMER
CHAMBERSBURG PA 17201



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(717) 264-5151